



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### **Business Meeting Agenda**

**January 11, 2022**

**2:00 p.m.**

**451 N. Government Way**

**Meeting Room 1A/B**

- A.** Call to Order
- B.** Pledge of Allegiance
- C.** Approve Consent Calendar (Action – items to be approved listed below)
- D.** Approve Payables List (Action)
- E.** Changes to the Agenda (Action)
- F.** Action Items:
  - 1. Contract/Roof Repair/Granite Enterprises, Inc./Office of Emergency Management
  - 2. Copier Maintenance Contracts/Training/Veterans/Detectives/Jail Admin/Treasurer/Public Defender/Sheriff/Judge Mitchell/Assessor/OEM/Specialty Courts/H & H Inc./Information Technology
  - 3. Acknowledge Bids/Bus Stop Improvements/Panhandle Health/Hayden and Huetter/Seltice/Coeur d' Alene/Resource Management Office
  - 4. Amendment/Inmate Telecommunication Location Agreement/Telmate LLC/KCSO
  - 5. Grant Application/Rehabilitation of Runway 6-24/Design for Taxiway B4 Construction/Federal Aviation Administration/Airport
  - 6. Grant Application/Runway Lighting Improvements Phase 1/Federal Aviation Administration/Airport
  - 7. Termination of Lease/AAL-420/Tomich/Airport
  - 8. Ground Lease/AAL-2021-2300/CDA Spine Holdings, LLC/Airport
  - 9. Agreement for Professional Services/Project Management/Shea, Carr & Jewell, Inc./Community Development

*To attend this meeting remotely:*

To watch via YouTube, go to [www.youtube.com/KootenaiCountyIdaho](http://www.youtube.com/KootenaiCountyIdaho)

To Participate or listen via telephone dial (339)207-6050

Please be sure to keep your devices on mute to limit background noise

10. Appointments/Glader/Zao/Dean/Planning & Zoning Commission/Board of Commissioners
11. Appointment/DeLange/Technical Leadership Group/Basin Commission/Board of Commissioners
12. Status Update Pending/Board of Commissioners

**G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a county related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**H. Adjourn**

## **Consent Calendar**

### **Minutes of Meeting**

12/15/21 Galena Consulting  
01/03/22 Executive Session 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.  
01/03/22 Advisory Board Interview  
01/04/22 Business Meeting

### **Board Action**

Assessor's Adjustment to tax/valuation AIN 337243; 102972; 179017; 154271; 178606; 256721; 120708; 168353; 107409; 102088; 153412

Resolution 2022-04/Cancel Taxes, Interest and Penalties/AIN 170302 Bayview Community Center

Letters of Denial: AIN Nos. 114012; 315451; 315452

Hayden Area Regional Sewer Board (HARSB) Payment Request Form: TML Construction Inc.; JUB Engineering; Aqua Engineering; Cole Industrial Inc.; Panhandle Area Council; Strata; H.D. Fowler; Citibank Costco; Century West

Approve/Interim Appointment/Nelson/KCSO

PAF/SCF Report: BOCC Review PP01 Week 2 & PP02 Week 1/Human Resources

BOCC Signatures for Indigent Cases: 12/30/21 through 1/5/22

## Status Update Pending Items

**January 11, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp 11/9 - No update 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion 11/30 - Amendment signed and designs expected in February
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates 10/19 - No Update 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners 11/2 - Survey update complete. Will have lease ready soon 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation 11/23 - Steven sent lease to PAC 11/30 - No update 12/7 - Deadline given 12/14 - Wally will bring to the PAC Board 12/21 - Wally made counter offer. Steven to weigh in 12/28 - Steven & Bill to sit down with PAC 1/4 - Lease agreed upon. Will be signed by PAC and come to business meeting
12/23/2020	Financial Snapshot	X	X	X	1/4 - All departments within 25% for first quarter
5/24/2021	Impact Fee Analysis			X	5/24 - Bill to work on this week 6/21 - No update 7/6 - No update 7/20 - No update 7/26 - Bill working with David Callahan on a resolution 8/3 - Delayed due to people on vacation 8/10 - Bill Gave Boise example 8/24 - Put on hold for 2 months. Bill will contact Galena Group out of Boise 10/5 - Towards end of October 10/19 - Later this week 10/26 - Bill called Gamena Group. Out of Office until next week. 11/2 - Next week 11/9 - Bill will schedule meeting with Anne Westcott to make presentation. Gave info to Chris and Leslie 11/16 - Will schedule a meeting with Anne Westcott 11/23 - Wescott was available to meet second week in December, Bill told her to wait until early January 11/30 - Second week of January 12/7 - Anne Wescott coming here Dec 15 12/21 - Bill waiting for response to his questions 12/28 - Waiting for response 1/4 - Contract ready for review and signature

## Status Update Pending Items

**January 11, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
8/24/2021	North Lot land sale		X		<p>8/24 - Greg to get price estimate &amp; BOCC to approach owners of adjacent lots</p> <p>8/31 - Chris had conversation with Widmyer &amp; told him \$3.50-7 per square foot. Waiting for a response. Will build fence if Conservatory doesn't purchase</p> <p>9/7 - Chris to follow up with Widmyer</p> <p>9/21 - No response from Widmyer</p> <p>10/5 - Leslie to reach out to second property owner. Greg to reach out to conservatory regarding fence placement</p> <p>10/12 - Meeting Oct 18</p> <p>10/19 - Counter Coming</p> <p>10/26 - Update next week</p> <p>11/2 - Seek legal opinion regarding past offers and timing</p> <p>11/9 - No update</p> <p>11/16 - Fence for limiting liability and snow removal. Meeting with legal regarding lot line adjustment</p> <p>11/23 - Leslie left message with owner's father inquiring about counter proposal</p> <p>11/30 - Nothing received</p> <p>12/7 - Leslie to work with legal and send letter</p> <p>12/14 - Working on letter</p> <p>12/21 - Legal sending letter asking for contact</p> <p>12/28 &amp; 1/4 - Letter sent, waiting for response</p>
9/7/2021	Skeet & Gun Club				<p>9/14 - Request for long term lease. Waiting on land appraisal</p> <p>9/21 - Skeet club to present lease to BOCC to start negotiations. Still waiting on appraisal</p> <p>10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates</p> <p>10/12 - Appraisal expected by week of Oct 18</p> <p>10/19 - Later this week for proposal</p> <p>10/26 - Waiting for Appraisal</p> <p>11/2 - Bill to follow up with Tribe for alternate location</p> <p>11/16 - 75% done with appraisal</p> <p>11/23 - No word from Tribe. Steven on vacation</p> <p>11/30 - Still waiting for appraisal. Other lots came back at \$2.95 a square foot</p> <p>12/7 &amp; 14 &amp; 21 &amp; 28 &amp; 1/4 - Waiting for appraisal</p>
11/9/2021	ARPA Statement	X			<p>Requests for Kootenai County ARPA funding are now undergoing evaluation. If you have any questions or comments about the American Rescue Plan Act or Kootenai County's evaluation process, please direct them to the ARPA@kcgov.us email address.</p>