



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

---

### Agenda

#### **Business Meeting**

January 03, 2023

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**E. Approve Meeting Minutes (Action)**

1. 12/20/2022 Business Meeting Minutes
2. 12/21/2022 Kootenai County Property Minutes
3. 12/21/2022 Elected Officials Minutes
4. 12/22/2022 North Idaho Fair Board Quarterly Update Minutes
5. 12/22/2022 Human Resources: Personnel Changes Minutes

**F. Approve Consent Calendar (Action)**

6. Taxes - Request for Extensions Hall / AIN 180695
7. Taxes - Request for Extensions Machado / AIN 180695
8. Human Resources PAF/SCF Report for 2023 PP01 Week 2

9. BOCC Signatures for Indigent Cases: 12/22/2022 - 12/28/2022

**G. Approve Payables List (Action)**

10. Payables List for December 26-30, 2022

**H. Business**

- |  |                        |
|--|------------------------|
| 11. Board Approval Request: Agreement for Defense Services / Kootenai / Latah Counties / Public Defender (Action)  | Anne Taylor            |
| 12. Agreement Between Pictometry International Corp ("Pictometry") and Kootenai County, ID ("Customer") / Pictometry International Corp. / Information Technology (Action) | David Christianson     |
| 13. Board Approval Request: Allocation of capital funds for new commercial convection steamer/Jail Kitchen / Sheriff - Jail (Action)                                       | Captain Stu Miller     |
| 14. Board Approval Request: Riverstone Transit Center (RTC) Change Order 002 Idaho Stage Construction / Resource Management Office (Action)                                | Jody Bieze             |
| 15. Development and Ground Lease ALL-2022-1000 Development / Luxury International, LLC / Airport (Action)  | Steven Kjergaard       |
| 16. Tax Deed Bid / AIN 140940 / Hart (Action)  | Board of Commissioners |
| 17. Tax Deed Bid / AIN 246570 / Hart (Action)  | Board of Commissioners |
| 18. Advisory Board - Appointment / Leander James / Planning and Zoning Commission Term Expires 12-31-2025 / BOCC (Action)  | Leslie Duncan          |
| 19. Advisory Board - Appointment / John Malloy / Planning and Zoning Commission Term Expires 12-31-2025 / BOCC (Action)  | Leslie Duncan          |
| 20. Advisory Board - Appointment / Madeline David / Reappoint Planning and Zoning Commission Term Expiring 12-31-25 / BOCC (Action)  | Leslie Duncan          |
| 21. Resolution 2022-108 / Disposal of Asset #4962 Ricoh MP400ISP copier for Veterans Services / Auditor (Action)   | Erica Severance        |
| 22. Status Update Pending (Discussion)   | Leslie Duncan          |

**I. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue.

## **J. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

**January 03, 2023**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p> <p>3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.</p> <p>4/19 - RFQ publish date May 3rd, response date May 24th.</p> <p>4/26 - RFQ is with legal. Will be sent to BOCC before publish.</p> <p>5/3 - RFQ published. Bids due May 24th</p> <p>5/24 - RFQ deadline extended to June 7th</p> <p>6/7 - Two RFQs received. Scoring process in the next two weeks.</p> <p>6/14 - Waiting for responsive determination from legal then scoring will start.</p> <p>6/21 - Both bids responsive. Scoring this week, then interviews week of July 11.</p> <p>6/28 - Interviews for July 14th, then finalize scoring.</p> <p>7/12 - Interviews set for July.</p> <p>7/19 - Interviews were moved to August 1.</p> <p>8/2 - Interviews were held August 1. Scoring will be done Aug 4 or Aug 8.</p> <p>8/9 - Bouten chosen as CM/GC. Next step, meet with Cory Trapp &amp; Bouten to document scope of work.</p>
					8/16 - Scope of work discussed. Choose Commissioner for negotiations.
					8/23 - Bring forward agreement - Choose Commissioner for negotiations
					8/30 - Duncan chosen to negotiate with Bouten
					9/6 - Legal reviewing standard contract then negotiations will start.
					9/27 - Negotiations scheduled for October 3rd.
					10/4 - Bring updated cost estimate before the BOCC as legal continues with contract.
					10/18 - Update from Cory Trapp and Ken Gallegos on meeting with City of CdA.
					11/1 - Contracts are close to review.
					12/6 - Bouten ready for negotiations this week or next.
					12/13 - Negotiation complete, contract next business meeting.
					12/20 - Contract signed. Bouten will work to bring costs down on total project.
					12/27 - LCA updated contract approved by BOCC.
5/24/2021	Impact Fees			X	<p>12/6 - Bill will reach out to Mayors. Public hearing to be scheduled.</p> <p>12/13 - Bill will reach out to Mayors this week.</p> <p>12/20 - Bill spoke to Anne Westcott regarding contacting Mayors.</p> <p>12/27 - Bill will contact Mayors after the holidays.</p>