



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

October 31, 2023

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Approve Meeting Minutes (Action)

1. 10/12/2023 Community Development - Community Development - Minutes
2. 10/17/2023 Executive Session 74-206(1)(f) Minutes

F. Approve Consent Calendar (Action)

3. Assessor Valuation Amendment 10-18-2023
4. Assessor Valuation Amendment 10-19-2023
5. Assessor Homeowner Exemption 10-18-2023
6. Assessor Homeowner Exemption 10-19-2023
7. Assessor Valuation Amendment 10-23-2023
8. Treasurer's Monthly Report For August 2023
9. Treasurer's Monthly Report For September 2023

10. Treasurer's Monthly Report For September 2023
11. Kennel License Renewal / Arnold / Spirit of the Wind Siberians
12. BOCC Signatures for Indigent Cases: 10/19/2023 - 10/25/2023

G. Approve Payables List (Action)

13. Payables List for October 23-27, 2023

H. Public Comment (Discussion)

I. Business

- | | |
|---|---------------------------|
| 14. Financial/Budget: Purchase Approval for Excavator Engine Repair / Solid Waste (Action) | John Phillips |
| 15. Contract Renewal / Mark Jones / Alternative to Suspension Program / Juvenile Probation (Action) | Loni Whiteman |
| 16. Contract Renewal / Amelia Kirk / Mentoring Program / Juvenile Probation (Action) | Loni Whiteman |
| 17. Contract Renewal / Jackson Lanterman / Chaplain Program / Juvenile Probation (Action) | Loni Whiteman |
| 18. County Department Annual Report: Juvenile Probation yearly stats for IDJC / Juvenile Probation (Action) | Loni Whiteman |
| 19. Board Approval Request: Traffic Enforcement Grant Project Agreement (TEGPA) / Sheriff (Action) | Stephanie Drobny |
| 20. KCSO/City of Hayden Law Enforcement Agreement / City of Hayden / Sheriff/Patrol (Action) | Captain Kevin Smart |
| 21. Board Approval Request: Schematic Design of the Kootenai Electric project / Sheriff (Action) | Lieutenant Will Klinkefus |
| 22. H&H Printer Maintenance Agreements / H&H Document Management Systems / Information Technology (Action) | Grant Kinsey |
| 23. Resolution 2023-81 / BoCC Declaring Necessity For Outside Legal Services For Assessor / Assessor (Action) | Bela Kovacs |
| 24. BoCC Declaring Necessity For Outside Legal Services For Assessor / Boyles Law PLLC / Declaring Necessity To Hire Outside Attorney Services For Assessor / Assessor (Action) | Bela Kovacs |
| 25. Grant Award # ID-2023-016-00 / Match Clarification / Tractor / Federal Transit Administration (FTA) \$20,000 / Cash and In Kind Match /Local Jurisdiction/Partner Agency/Kootenai County \$5,000 / Resource | Chad Ingle |

Management Office (Action)

- | | |
|--|------------------------|
| 26. Board Approval Request: Q3-2023 Coronavirus State and Local Fiscal Recovery Funds Project and Expenditure Report / Resource Management Office (Action) | Jody Bieze |
| 27. Board Approval Request: Avista Easement / Justice Building Expansion / BOCC (Action) | Leslie Duncan |
| 28. Financial/Budget: National Association of Counties (NACo) Center for Public Lands Counties Voluntary Funding / BOCC (Action) | Leslie Duncan |
| 29. Status Pending Update (Discussion) | Board of Commissioners |

J. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

K. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

October 31, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion		X	X	5/9 - Meeting on May 11 with contractor. 5/16 - Next meeting end of May/beginning of June. 5/24 - Meeting set up for June. 6/5 - Meeting June 26th. 6/27 - Three phase construction approved. 7/5 - Working group meeting July 17. 7/25 - Aug set for next update with Bouten & LCA. 8/8 - Aug 14th Facilities Working Group. Aug 24th next meeting with Bouten and LCA. 8/16 - Received bids for Justice Building Expansion Work. 8/22 - Waiting for ground breaking date confirmation. 8/29 - No update 9/5 - Approved work package one of expansion. 9/12 - Approved Commercial permit for work package two. 9/19 - Opened phase 2 bids in Business Meeting. 10/3 - Plans to review funding source options with Auditor. 10/10 - Public Hearing set for 10/16 with Bouten to present to BOCC on 10/17. 10/17 - RMO to provide weekly updates on cost of building. 10/24 - Weekly meeting on 10/26
5/24/2021	Impact Fees			X	4/25 - Coroner updated cost estimate sent to Anne Wescott. 5/2 - Per Anne Wescott, do not include Coroner project in impact fees. 5/9 - Review letter to Mayors. 5/16 - Letter finalized to be sent to Mayors. 5/24 - Letter to be sent this week. 5/30 - Most recent fee document to be attached to letter. 6/5 - Per Bill, everything sent out. 6/13 - Bill will verify everything was sent out. 6/27 - Hasn't heard anything. 7/11 - Bill will schedule a meeting with Hayden Mayor. 7/18 - Bill has meeting July 20 with Hayden Mayor. 7/25 - Meet with all Mayors suggested. 8/01 - Recd Letter from PF&Rathdrum Mayors. Will set up meeting with all of the Mayors. 8/08 - Meeting with Mayors Aug 15th. 8/16 - Following up with Galena Consulting. 8/22 - Adjustment to jail fees. Park fees for city/county separate. 8/29 - No update 9/5 - Discuss at Status Update and schedule follow up meeting with Mayors. 9/12 - Mayors meeting scheduled for 10/4/23. 10/10 - Amended documents went to Mayors, have received feedback from one. 10/17 - Feedback received was sent to legal for opinion.

October 31, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
6/13/2023	Jail Pods			X	6/13/23 - Bill will follow up with process. 6/27 - Bill will check with Cpt Hyle on status. 7/5 - Bill had not reached out to Cpt Hyle. 7/25 - Close to sending out for bid. 8/01 - RMO working on RFP 8/8 - RFQ to be published Aug 18th. 8/22 - RFQ to be published Aug 25th. 8/29 - No Update 9/5 - RFQ due back October 3, 2023. 10/3 - Received bids. 10/10 - Sheriff's Office to move forward with selecting a contractor for the project. 10/17 - Working with Tom Reed to get an RFQ for contractor led design build. 10/24 - Meeting 10/27 to address legal opinion.
10/3/2023	ARPA Projects	X			10/3 - RMO gave overview of projects with the following being completed and closed out: EMS, CDAide Care Program and On Site for Seniors. 10/10 - Jail Generator : RFQ to be released 11/15. Children's Village : revised application expected 10/13. Admin HVAC : RFQ responses due 11/7. JDC HVAC : work complete, project to be closed out after final approval of work. 10/17 - JDC HVAC : final approval of work issued Children's Village : revised application received 10/13 Justice Building : Avista to perform conduit relocation week of 10/23. 10/24 - Wellspring Meadows : legal review Children's Village : will go to legal on 11/10.
10/17/2023	PMR		X		10/17/23 - Letter of intent sent today for lease of building.