



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

October 03, 2023

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Approve Meeting Minutes (Action)

1. 08/30/2023 FY24 Public Budget Hearing Minutes
2. 09/07/2023 Human Resources Minutes
3. 09/12/2023 Business Meeting Minutes
4. 09/12/2023 Commissioners' Status Update Minutes
5. 09/13/2023 Kootenai County Facilities Director Interviews Minutes
6. 09/14/2023 Community Development Update Meeting Minutes
7. 09/15/2023 Kootenai County Facilities Director Interview Minutes

F. Approve Consent Calendar (Action)

8. Assessor Valuation Amendment 9-20-2023
9. Assessor Solid Waste Adjustment 9-22-2023
10. Assessor Valuation Amendment 9-22-2023

11. Assessor Homeowner Exemption 9-22-2023
12. Assessor Homeowner Exemption 9-20-2023
13. Avista Commercial Application for Service
14. Authorization Request for Bad Debt Write Off - Solid Waste
15. BOCC Signatures for Indigent Cases: 9/21/2023-9/27/2023
16. Human Resources PAF/SCF Report for 2023 PP21 Week 1

G. Approve Payables List (Action)

17. Payables List for September 25-29, 2023

H. Business

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| 18. RFP-Opening Bid#2023-SH1003 / Kootenai County Public Safety Building - Jail Pods Build-Out / Resource Management Office (Action) | Kaitlin Smith or
Dorian Komberec |
| 19. Work Package 02 GMP Amendment to Agreement between Kootenai County and Bouten Construction for Justice Building Expansion - ARPA funded / Bouten Construction Company / Resource Management Office (Action) | Kaitlin Smith or
Dorian Komberec |
| 20. Financial/Budget: Purchase Approval for Loader Tires / Solid Waste (Action) | John Phillips |
| 21. Board Approval Request: Request to Roll Over FY2023 Project Funds into FY2024 / Information Technology (Action) | Grant Kinsey |
| 22. Board Approval Request: Approval of Regence Interfacility Ground Ambulance Claims Reprocessing / Human Resources (Action) | CK Kirkpatrick |
| 23. Approval of Aflac Group Master Application / Aflac Continental American Insurance Company / Human Resources (Action) | CK Kirkpatrick |
| 24. The Standard Termination Letter for Accident, Critical Illness and Hospital Indemnity Benefits / The Standard / Human Resources (Action) | CK Kirkpatrick |
| 25. Board Approval Request: Corrected Approval Order / Pine Grove Academy / Assessor (Action) | Ben Crotinger |
| 26. Board Approval Request: Corrected Approval Order / North Idaho College / Assessor / Assessor (Action) | Ben Crotinger |

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| 27. Airport Work Order WO23-007 COE Wildlife Management Plan Training / T-O Engineers / Airport (Action) | Kim Stevenson/Gaston Patterson |
| 28. Development and Ground Lease-NORTH AAL-2023-500 North side hangar development / North Idaho Hangar Group LLC / Airport (Action) | Kim Stevenson |
| 29. T-Hanger Lease AAL-2023-650 Lease Space 2 / NIDFG LLC / Airport (Action) | Kim Stevenson |
| 30. Board Approval Request: Request for Annexation / Meert / Kootenai County Fire & Rescue / BOCC (Action) | Dave Ferguson |
| 31. Board Approval Request: FY24 Telmate Contract Extension / Sheriff - Jail (Action) | Captain Jeremy Hyle |
| 32. Board Approval Request: FY24 Summit Food Service and Commissary Agreement / Sheriff - Jail (Action) | Captain Jeremy Hyle |
| 33. Board Approval Request: KCSO Kootenai Electric Security Fence / Sheriff (Action) | Lieutenant Will Klinkefus |
| 34. 2023-2024 KCSO/Lakeland School District SRO Agreement / Lakeland Joint School District / Sheriff/Patrol (Action) | Captain Kevin Smart |
| 35. Board Approval Request: Approve Ballot Order per Idaho Code 34-902 / November 7, 2023 Consolidated Election / Elections (Action) | Asa Gray |
| 36. Resolution 2023-75 / Designate Polling Places pursuant to Idaho Code 34-302 / November 7, 2023 Consolidated Election / Elections (Action) | Asa Gray |
| 37. Resolution 2023-76 / County Deeds from Tax Auction / BOCC (Action) | BOCC |
| 38. Board Approval Request: Tax Deed Bid / AIN 166952 / Whitfield / BOCC (Action) | BOCC |
| 39. Status Update Pending (Discussion) | Board of Commissioners |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

September 26, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion		X	X	<p>3/28 - Next week approve architect LCA to work with Bouten to make cost saving changes in designs.</p> <p>4/4 - LCA approved to move forward with Bouten in cost savings design.</p> <p>4/25 - Projected completion Feb-May 2025.</p> <p>5/2 - Jail to meet with Architect for sally port design.</p> <p>5/9 - Meeting on May 11 with contractor.</p> <p>5/16 - Next meeting end of May/beginning of June.</p> <p>5/24 - Meeting set up for June.</p> <p>6/5 - Meeting June 26th.</p> <p>6/27 - Three phase constrction approved.</p> <p>7/5 - Working group meeting July 17.</p> <p>7/25 - Aug set for next update with Bouten & LCA.</p> <p>8/8 - Aug 14th Facilities Working Group. Aug 24th next meeting with Bouten and LCA.</p> <p>8/16 - Received bids for Justice Building Expansion Work.</p> <p>8/22 - Waiting for ground breaking date confirmation.</p> <p>8/29 - No update</p> <p>9/5 - Approved work package one of expansion.</p> <p>9/12 - Approved Commerical permit for work package two.</p> <p>9/19 - Opened phase 2 bids in Business Meeting.</p>
5/24/2021	Impact Fees			X	<p>4/4 - Coroner will make an inquiry regarding impact fees April 11. Hold off on sending the letter.</p> <p>4/11 - Coroner to work with Anne Wescott.</p> <p>4/18 - No update.</p> <p>4/25 - Coroner updated cost estimate sent to Anne Wescott.</p> <p>5/2 - Per Anne Wescott, do not include Coroner project in impact fees.</p> <p>5/9 - Review letter to Mayors.</p> <p>5/16 - Letter finalized to be sent to Mayors.</p> <p>5/24 - Letter to be sent this week.</p> <p>5/30 - Most recent fee document to be attached to letter.</p> <p>6/5 - Per Bill, everything sent out.</p> <p>6/13 - Bill will verify everything was sent out.</p> <p>6/27 - Hasn't heard anything.</p> <p>7/11 - Bill will schedule a meeting with Hayden Mayor.</p> <p>7/18 - Bill has meeting July 20 with Hayden Mayor.</p> <p>7/25 - Meet with all Mayors suggested.</p> <p>8/01 - Recd Letter from PF&Rathdrum Mayors. Will set up meeting with all of the Mayors.</p> <p>8/08 - Meeting with Mayors Aug 15th.</p> <p>8/16 - Following up with Galena Consulting.</p> <p>8/22 - Adjustment to jail fees. Park fees for city/county seperate.</p> <p>8/29 - No update</p> <p>9/5 - Discuss at Status Update and schedule follow up meeting with Mayors.</p> <p>9/12 - Mayors meeting scheduled for 10/4/23.</p>

September 26, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
4/21/2023	PAO Immediate Space Needs		X		4/11/23 - PA Mortenson is out of space for current staff. He will look into options. 4/25 - PA contacting B&G for solutions. 6/5 - Working with B&G for costs to expand PA's area. 6/27 - Waiting on partitions. 8/16 - Building and Grounds to look at partitions. 8/22 - PA hasn't heard back from B&G regarding partitions. 8/29 - No Update 9/12 - B&G still considering items from liquidating business.
6/13/2023	Jail Pods			X	6/13/23 - Bill will follow up with process. 6/27 - Bill will check with Cpt Hyle on status. 7/5 - Bill had not reached out to Cpt Hyle. 7/25 - Close to sending out for bid. 8/01 - RMO working on RFP 8/8 - RFQ to be published Aug 18th. 8/22 - RFQ to be published Aug 25th. 8/29 - No Update 9/5 - RFQ due back October 3, 2023.
10/3/2023	ARPA Projects				10/3 -