



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### Agenda

#### **Business Meeting**

July 26, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**E. Approve Meeting Minutes (Action)**

1. 06/14/2022 FY23 Budget Deliberations Minutes
2. 06/14/2022 FY23 Budget Review - Treasurer Minutes
3. 06/15/2022 American Rescue Plan Act Minutes
4. 06/17/2022 Board of County Commissioners Minutes
5. 06/17/2022 FY23 Budget Meeting - Kootenai County Fairgrounds Minutes
6. 06/21/2022 North Idaho Fair Board Quarterly Update Minutes

**F. Approve Consent Calendar (Action)**

7. Application for Extension / Board of Equalization / Idaho State Tax Commission

8. Assessor Adjustment to Tax-Valuation 141441, 326846
9. Assessor Allow Homeowner Exemption
10. Assessor Valuation Amendment 1
11. Assessor Valuation Amendment 2
12. Assessor Valuation Amendment 2.5
13. Assessor Valuation Amendment 3
14. Assessor Valuation Amendment 4
15. Assessor Valuation Amendment 5
16. Human Resources PAF/SCF Report for FY2022 PP16 Week 1
17. BOCC Signatures for Indigent Cases: 7/14/2022-7/20/2022

**G. Approve Payables List (Action)**

18. Payables List for July 18-22, 2022

**H. Business**

- |   |                              |
|---|------------------------------|
| 19. Engineering Services Agreement - Ramsey Transfer Station / Jacobs / Solid Waste (Action)  | John Phillips                |
| 20. Financial/Budget: Fleet Management Committee, Discussion and Possible Action on Vehicles / Adult Misdemeanor Probation (Action) | Keith Hutcheson,<br>Director |
| 21. Thomson Reuters contract renewal / Thomson Reuters / Public Defender (Action)   | Anne Taylor                  |
| 22. Development and Ground Lease ALL-2022-1000 Hangar development / Luxury International, LLC / Airport (Action)                    | Steven Kjergaard             |
| 23. Supplemental Agreement (Additional Design Services) Phase II RTC / Coffman Engineers / Resource Management Office (Action)      | Kim Riley or Jody<br>Bieze   |
| 24. 2022-2023 Janitorial Services Agreement / Riverstone Transit Center / TESH / Resource Management Office (Action)                | Kimberli Riley               |
| 25. Board Approval Request: Kootenai County Public Transportation Agency Safety Plan / Resource Management Office (Action)          | Kim Riley or Jody<br>Bieze   |
| 26. Lease Software Subscription - \$20K bid for 12 Month License and  | Keith Taylor                 |

Implementation - GASB 87 Lease Financial Reporting Requirement / DEBTBOOK / Auditor (Action)

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|--|---------------|
| 27. Renewal of MOU's- Kootenai Co and Northern Lakes F.P.D- needing Board signatures / Northern Lakes F.P.D. / 9 1 1 (Action)  | Alan Mallory  |
| 28. Renewal of MOU's- Kootenai Co and Spirit Lake F.P.D- needing Board signatures / Spirit Lake F.P.D / 9 1 1 (Action)         | Collin McRoy  |
| 29. WatchGuard software upgrades / Watchguard / Sheriff - Jail (Action)  | Stu Miller    |
| 30. Board Approval Request: Patrol Vehicles and software upgrade proposal / Sheriff/Patrol (Action)                            | Kevin Smart   |
| 31. Board Approval Request: Juvenile Detention Outdoor Recreation Concrete Overlay / Building and Grounds (Action)             | Greg Manley   |
| 32. Board Approval Request: Tax Deed Bid / 192047 / Anderson / Fauchaux / BOCC (Action)  | BOCC          |
| 33. Resolution 2022-51 / Designate Polling Places per I.C. 34-302 for the August 30, 2022 School Election / Elections (Action) | Asa Gray      |
| 34. Resolution 2022-53 / Request for Asset Removal / Public Defender (Action)  | Anne Taylor   |
| 35. Staffing Levels / Public Defender (Discussion)   | Leslie Duncan |
| 36. Safety Measures for Garden Avenue Crosswalks / BOCC (Discussion)   | Leslie Duncan |
| 37. Status Update Pending (Discussion)   |               |

**I. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue.

**J. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

**July 26, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp. 11/9 - No update. 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19. 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion. 11/30 - Amendment signed and designs expected in February. 1/11 - LCA to meet with stakeholders in Jan, then the BOCC. 1/25 - Stakeholder meeting Jan 27. 2/1 - LCA meeting with the BOCC Feb 18. 2/22 - LCA working on elevations, BOCC working on funding after ARPA March. 3/22 - LCA presenting elevations April 13. ARPA presenting by first week April. 4/19 - RFQ publish date May 3rd, response date May 24th. 4/26 - RFQ is with legal. Will be sent to BOCC before publish. 5/3 - RFQ published. Bids due May 24th 5/24 - RFQ deadline extended to June 7th 6/7 - Two RFQs received. Scoring process in the next two weeks. 6/14 - Waiting for responsive determination from legal then scoring will start. 6/21 - Both bids responsive. Scoring this week, then interviews week of July 11. 6/28 - Interviews for July 14th, then finalize scoring. 7/12 - Interviews set for July. 7/19 - Interviews were moved to August 1.