



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

June 13, 2023

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Approve Meeting Minutes (Action)

1. 05/16/2023 Business Meeting Minutes
2. 05/18/2023 Human Resources Minutes
3. 05/24/2023 Business Meeting Minutes
4. 05/25/2023 Community Development Community Development Minutes
5. 05/25/2023 County Board of Canvassers: Elections Minutes
6. 05/25/2023 Parks & Waterways Minutes
7. 05/30/2023 Business Meeting Minutes

F. Approve Consent Calendar (Action)

8. 2023 Juneteenth / Day After Thanksgiving Holidays
9. Resolution 2023-42 Second Amended Waterways Restricted Zone Designation Amending and Superseding Resolution 2021-63
10. Hayden Area Regional Sewer Board (HARSB) Payment Approval Forms
Trindera (Century West); Panhandle Area Council; J-U-B Engineering; Woodhawk Controls LLC; Taurus Power & Controls Inc.; Aqua Engineering; Rogers Machinery; Platt Electric; Citibank Costco; Five-13 Consulting; Harrington Plastics; TML Construction;
11. Human Resources PAF/SCF Report for 2023 PP13 Week 1
12. BOCC Signatures for Indigent Cases: 06/01/2023 - 06/07/2023

G. Approve Payables List (Action)

13. Payables List for June 5-9, 2023

H. Business

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| 14. Financial/Budget: Purchase Approval for Landfill Plastic Sheeting / Solid Waste (Action) | John Phillips |
| 15. Solid Waste Transport Services Agreement / Coeur d'Alene Transfer Services, LLC / Solid Waste (Action) | John Phillips |
| 16. Financial/Budget: Purchase Approval Sprinkler System Repair Project / Solid Waste (Action) | John Phillips |
| 17. Board Approval Request: Riverstone Transit Center (RTC) Change Orders 003 & 004 / Idaho Stage Construction / Resource Management Office (Action) | Dorian Komberec |
| 18. Board Approval Request: Riverstone Transit Center (RTC) Ph. II Certificate of Substantial Completion / Idaho Stage Construction / Resource Management Office (Action) | Dorian Komberec |
| 19. Grant Closeout # RV22-1-28-1 / Kootenai County Fairgrounds RV Park Phase IV / Idaho Department of Parks and Recreation (IDPR) \$470,419.31 / Cash Match North Idaho Fair Board \$24,758.91 / Resource Management Office (Action) | Dorian Komberec |
| 20. Grant Award / SFY2024 Substance Use Prevention, Treatment, Recovery Services Block Grant / Idaho Office of Drug Policy \$6,302.89 / No Match Requirement / Juvenile Diversion (Action) | Douglas Hall |

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| 21. Board Approval Request: Advanced Payment to Ironman Safe Company / Sheriff (Action) | Sgt. Chris Boots |
| 22. Vault Toilet Pumping Contract / Little Stinker Septic Service Inc. / Parks & Waterways (Action) | Nick Snyder |
| 23. Board Approval Request: PlanSource Contract Termination Notice / Human Resources (Action) | Sylvia Proud |
| 24. Grant Award # 3-16-0010-058-2023 / Phase 2-Construction:Rehab Rwy 6/24 including lighting, REILS, airfield signs; Twy B-3 / Federal Aviation Administration (FAA) 4,644,130 / Cash Match Fund 30 \$387,010.83 Max / Airport (Action) | Phil Cummings |
| 25. CoStar Contract Update/Renewal / CoStar / Assessor (Action) | Shelly Amos |
| 26. CoStar Contract Update/Renewal Addendum / CoStar / Assessor (Action) | Shelly Amos |
| 27. Board Approval Request: Cost Estimate / Longwell Trapp / Sheriff's Office Relocation / BOCC (Action) | Leslie Duncan |
| 28. Status Update Pending (Discussion) | Leslie Duncan |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

June 13, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion		X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p> <p>3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.</p> <p>4/19 - RFQ publish date May 3rd, response date May 24th.</p> <p>4/26 - RFQ is with legal. Will be sent to BOCC before publish.</p> <p>5/3 - RFQ published. Bids due May 24th</p> <p>5/24 - RFQ deadline extended to June 7th</p> <p>6/7 - Two RFQs received. Scoring process in the next two weeks.</p> <p>6/14 - Waiting for responsive determination from legal then scoring will start.</p>
					<p>6/21 - Both bids responsive. Scoring this week, then interviews week of July 11.</p> <p>6/28 - Interviews for July 14th, then finalize scoring.</p> <p>7/12 - Interviews set for July.</p> <p>7/19 - Interviews were moved to August 1.</p> <p>8/2 - Interviews were held August 1. Scoring will be done Aug 4 or Aug 8.</p> <p>8/9 - Bouten chosen as CM/GC. Next step, meet with Cory Trapp & Bouten to document scope of work.</p> <p>8/16 - Scope of work discussed. Choose Commissioner for</p>
					<p>8/23 - Bring forward agreement - Choose Commissioner for negotiations</p>
					<p>8/30 - Duncan chosen to negotiate with Bouten</p>
					<p>9/6 - Legal reviewing standard contract then negotiations will start.</p>
					<p>9/27 - Negotiations scheduled for October 3rd.</p>

June 13, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion (cont.)		X	X	10/4 - Bring updated cost estimate before the BOCC as legal continues with contract.
					10/18 - Update from Cory Trapp and Ken Gallegos on meeting with City of CdA.
					<p>11/1 - Contracts are close to review.</p> <p>12/6 - Bouten ready for negotiations this week or next.</p> <p>12/13 - Negotiation complete, contract next business meeting.</p> <p>12/20 - Contract signed. Bouten will work to bring costs down on total project.</p> <p>12/27 - LCA updated contract approved by BOCC.</p> <p>1/3 - Bouten kick off meeting being scheduled.</p> <p>1/10 - Meeting scheduled for Jan 25th.</p> <p>1/24 - Meeting tomorrow for initial kickoff.</p> <p>2/7 - Bouten Construction will work with LCA then present to the BOCC.</p> <p>2/28 - Meeting March 16th to review cost saving options.</p> <p>3/21 - BOCC agreed to use fund balance to complete the building.</p> <p>3/28 - Next week approve architect LCA to work with Bouten to make cost saving changes in designs.</p> <p>4/4 - LCA approved to move forward with Bouten in cost savings design.</p> <p>4/25 - Projected completion Feb-May 2025.</p> <p>5/2 - Jail to meet with Architect for sally port design.</p> <p>5/9 - Meeting on May 11 with contractor.</p> <p>5/16 - Next meeting end of May/beginning of June.</p> <p>5/24 - Meeting set up for June.</p> <p>6/5 - Meeting June 26th.</p>

June 13, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
5/24/2021	Impact Fees			X	12/6 - Bill will reach out to Mayors. Public hearing to be scheduled. 12/13 - Bill will reach out to Mayors this week. 12/20 - Bill spoke to Anne Westcott regarding contacting Mayors. 12/27 - Bill will contact Mayors after the holidays. 1/3 - No one contacted. 1/10 - Bill will make contact with Mayors by the end of February. 2/7 - Nothing to report. 2/28 - Letters of Support coming from Mayors by end of March. 3/7 - No Update 3/14 - Bill is working with Anne Wescott and Attorney Pat Braden. Expects movement by end of March. 3/28 - Approved letter to send to Mayors. 4/4 - Coroner will make an inquiry regarding impact fees April 11. Hold off on sending the letter. 4/11 - Coroner to work with Anne Wescott. 4/18 - No update. 4/25 - Coroner updated cost estimate sent to Anne Wescott. 5/2 - Per Anne Wescott, do not include Coroner project in impact fees. 5/9 - Review letter to Mayors. 5/16 - Letter finalized to be sent to Mayors. 5/24 - Letter to be sent this week. 5/30 - Most recent fee document to be attached to letter. 6/5 - Per Bill, everything sent out.
4/21/2023	PAO Immediate Space Need		X		4/11 - PA Mortenson is out of space for current staff. He will look into options. 4/25 - PA contacting B&G for solutions. 6/5 - Working with B&G for costs to expand PA's area.
6/13/2023	Jail Pods			X	6/13 -