



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

June 05, 2023

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Approve Meeting Minutes (Action)

1. 05/31/2023 Executive Session 74-206(1)(f) Minutes

F. Approve Consent Calendar (Action)

2. Assessor Yield Tax Charge Correction
3. Assessor Adjustment to Tax-Valuation
4. Assessor Adjustment to Tax-Valuation
5. Human Resources PAF/SCF Report for 2023 PP12 Week 2
6. BOCC Signatures for Indigent Cases: 05/25/2023 - 05/31/2023

G. Approve Payables List (Action)

7. Payables List for May 29-June 2, 2023

H. Business

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| 8. | Conveyance of Snowshoe Road Right of Way to Post Falls Highway District / AIN# 300868 / Post Falls Highway District (Action) | Pat Braden |
| 9. | Grant Application / Kootenai County Public Transportation - Section 5307 - Fixed Route / Para Operations / Federal Transit Administration (FTA) \$1,129,554 / In Kind Match In-Kind \$816,326 / Resource Management Office (Action) | Chad Ingle |
| 10. | Kootenai County Public Transportation Festival Agreement / Post Falls Parks & Recreation / Resource Management Office (Action) | Chad Ingle |
| 11. | Grant Award # WW24-1-28-1 / Grant Award & Agreement / Spokane Point Dock Replacement / Idaho Department of Parks and Recreation (IDPR) \$116,320 / Cash Match KC Funds 37, 38 \$50,000 / Parks & Waterways (Action) | Nick Snyder |
| 12. | Grant Closeout # WW22-1-28-1 / WIF (Waterways Improvement Fund) / Kootenai Parks Workboat Replacement / Idaho Department of Parks and Recreation (IDPR) \$350,000 / Cash Match Fund 35 \$175,000 / Parks & Waterways (Action) | Nick Snyder |
| 13. | Subscriber Agreement - Public Safety Testing / Public Safety Testing, Inc. / Sheriff (Action) | Marcia Heglie |
| 14. | Advisory Board - Appointment / Dr. Duke Johnson / Panhandle Health Board / BOCC (Action) | Leslie Duncan |
| 15. | Board Approval Request: Decision regarding disposition for Humane Society Building / Airport (Action) | Phil Cummings |
| 16. | Board Approval Request: Response Letter to Public Defense Commission 2022 Report / BOCC (Action) | Leslie Duncan |
| 17. | Status Update Pending (Discussion) | Leslie Duncan |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

June 5, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion		X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p> <p>3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.</p> <p>4/19 - RFQ publish date May 3rd, response date May 24th.</p> <p>4/26 - RFQ is with legal. Will be sent to BOCC before publish.</p> <p>5/3 - RFQ published. Bids due May 24th</p> <p>5/24 - RFQ deadline extended to June 7th</p> <p>6/7 - Two RFQs received. Scoring process in the next two weeks.</p> <p>6/14 - Waiting for responsive determination from legal then scoring will start.</p>
					<p>6/21 - Both bids responsive. Scoring this week, then interviews week of July 11.</p> <p>6/28 - Interviews for July 14th, then finalize scoring.</p> <p>7/12 - Interviews set for July.</p> <p>7/19 - Interviews were moved to August 1.</p> <p>8/2 - Interviews were held August 1. Scoring will be done Aug 4 or Aug 8.</p> <p>8/9 - Bouten chosen as CM/GC. Next step, meet with Cory Trapp & Bouten to document scope of work.</p> <p>8/16 - Scope of work discussed. Choose Commissioner for</p>
					<p>8/23 - Bring forward agreement - Choose Commissioner for negotiations</p>
					<p>8/30 - Duncan chosen to negotiate with Bouten</p>
					<p>9/6 - Legal reviewing standard contract then negotiations will start.</p>
					<p>9/27 - Negotiations scheduled for October 3rd.</p>

June 5, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion (cont.)		X	X	10/4 - Bring updated cost estimate before the BOCC as legal continues with contract.
					10/18 - Update from Cory Trapp and Ken Gallegos on meeting with City of CdA.
					<p>11/1 - Contracts are close to review.</p> <p>12/6 - Bouten ready for negotiations this week or next.</p> <p>12/13 - Negotiation complete, contract next business meeting.</p> <p>12/20 - Contract signed. Bouten will work to bring costs down on total project.</p> <p>12/27 - LCA updated contract approved by BOCC.</p> <p>1/3 - Bouten kick off meeting being scheduled.</p> <p>1/10 - Meeting scheduled for Jan 25th.</p> <p>1/24 - Meeting tomorrow for initial kickoff.</p> <p>2/7 - Bouten Construction will work with LCA then present to the BOCC.</p> <p>2/28 - Meeting March 16th to review cost saving options.</p> <p>3/21 - BOCC agreed to use fund balance to complete the building.</p> <p>3/28 - Next week approve architect LCA to work with Bouten to make cost saving changes in designs.</p> <p>4/4 - LCA approved to move forward with Bouten in cost savings design.</p> <p>4/25 - Projected completion Feb-May 2025.</p> <p>5/2 - Jail to meet with Architect for sally port design.</p> <p>5/9 - Meeting on May 11 with contractor.</p> <p>5/16 - Next meeting end of May/beginning of June.</p> <p>5/24 - Meeting set up for June.</p>

June 5, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
5/24/2021	Impact Fees			X	<p>12/6 - Bill will reach out to Mayors. Public hearing to be scheduled. 12/13 - Bill will reach out to Mayors this week. 12/20 - Bill spoke to Anne Westcott regarding contacting Mayors. 12/27 - Bill will contact Mayors after the holidays. 1/3 - No one contacted. 1/10 - Bill will make contact with Mayors by the end of February. 2/7 - Nothing to report. 2/28 - Letters of Support coming from Mayors by end of March. 3/7 - No Update 3/14 - Bill is working with Anne Wescott and Attorney Pat Braden. Expects movement by end of March. 3/28 - Approved letter to send to Mayors. 4/4 - Coroner will make an inquiry regarding impact fees April 11. Hold off on sending the letter. 4/11 - Coroner to work with Anne Wescott. 4/18 - No update. 4/25 - Coroner updated cost estimate sent to Anne Wescott. 5/2 - Per Anne Wescott, do not include Coroner project in impact fees. 5/9 - Review letter to Mayors. 5/16 - Letter finalized to be sent to Mayors. 5/24 - Letter to be sent this week. 5/30 - Most recent fee document to be attached to letter.</p>
4/21/2023	PAO Immediate Space Need		X		<p>4/11 - PA Mortenson is out of space for current staff. He will look into options. 4/25 - PA contacting B&G for solutions.</p>