



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

AMENDED
Agenda
Business Meeting
May 10, 2022
2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

1. Open / Requests for Proposals/Management and Operations of Paratransit and Demand Response Services / Transit / Resource Management Office

E. Approve Meeting Minutes (Action)

1. 04/25/2022 Airport Minutes
2. 04/25/2022 Tax Exempt Application Hearing Minutes
3. 04/25/2022 Tax Exempt Revocation Minutes
4. 04/26/2022 Business Meeting Minutes
5. 04/26/2022 Solid Waste FY23 Budget Minutes
6. 04/26/2022 Parks and Waterways Minutes
7. 04/27/2022 Human Resources: Personnel Changes Minutes
8. 05/04/2022 Executive Session 74-206 1(b) Minutes
9. 05/05/2022 Community Development Update Minutes

F. Approve Consent Calendar (Action)

10. Treasurer's Cancellation of Taxes - Solid Waste Fees For AIN/PIN: 311299
11. Consent to Electronic Communications / ICRMP
12. Memorandum Re: Authorization To Expend Funding - ORV Fund Balance - Kids ORV Training Area
13. Notice of Termination of Memorandum of Understanding / Placement of Buoys as Regulatory Markers / Hayden Lake Watershed Improvement District
14. Hayden Area Regional Sewer Board (HARSB) Payment Approval Forms / TML Construction / Avondale Irrigation District / J-U-B Engineering / Aqua Engineering / WesTech / Strata / PW Tech / Panhandle Area Council
15. Human Resources PAF/SCF Report for FY22 PP10 Week 2
16. BOCC Signatures for Indigent Cases: 04/28/2022-05/04/2022

G. Approve Payables List (Action)

17. Payables List for May 2-6, 2022

H. Business

18. Transport Hauling Services Contract Second Amendment / NRC Environmental Services / Solid Waste (Action) John Phillips
19. Vehicle Maintenance Agreement / Kootenai Truck & Auto Repair/Dreckman / Resource Management Office (Action) Jody Bieze
20. Contract Modification / XTR Value Services / Assessor (Action) Bela Kovacs
21. Board Approval Request: Approval of FY23 Public Defense Commission Grant Application / Public Defender (Action) Jen Jenquine / Anne Taylor
22. Non-disclosure Agreement / PMR Healthcare / Human Resources (Action) Sylvia Proud
23. Board Approval Request: Adoption of OEM Emergency Plan / Office of Emergency Mgmt (Action) Sarah Loffredo
24. Financial/Budget: Fleet Management Committee, Request for Signature on a PO for Sheriff's Office / Adult Misdemeanor Probation Keith Hutcheson, Director

(Action)

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| 25. Grant Application / KCSO Body Worn Cameras - Jail Program Expansion / DOJ Bureau of Justice Assistance \$20,000 / In Kind Match FY23 Ask \$20,000 / Sheriff - Jail (Action) | Sgt. Chris Case
or Kimberli Riley |
| 26. Contract agreement for law enforcement at State Line Raceway / State Line Speedway / Sheriff/Patrol (Action) | Captain Kevin
Smart |
| 27. Board Approval Request: 30 Patrol Cars / Sheriff (Action) | Kevin Smart |
| 28. Board Approval Request: K9 Training in Alabama / Sheriff/Patrol (Action) | Jeremy Hyle |
| 29. Kootenai County Fire & Rescue Fire District Annexation / Request for Annexation / Gray / BOCC (Action) | Dave Ferguson |
| 30. Resolution 2022-34 / Surplus Property and Asset Deletion / Parks & Waterways (Action) | Nick Snyder |
| 31. Status Update Pending (Discussion) | |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

May 10, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp. 11/9 - No update. 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19. 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion. 11/30 - Amendment signed and designs expected in February. 1/11 - LCA to meet with stakeholders in Jan, then the BOCC. 1/25 - Stakeholder meeting Jan 27. 2/1 - LCA meeting with the BOCC Feb 18. 2/22 - LCA working on elevations, BOCC working on funding after ARPA March. 3/22 - LCA presenting elevations April 13. ARPA presenting by first week April. 4/19 - RFQ publish date May 3rd, response date May 24th. 4/26 - RFQ is with legal. Will be sent to BOCC before publish. 5/3 - RFQ published. Bids due May 24th
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates. 10/19 - No Update. 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners. 11/2 - Survey update complete. Will have lease ready soon. 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal. 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation. 11/23 - Steven sent lease to PAC. 11/30 - No update. 12/7 - Deadline given. 12/14 - Wally will bring to the PAC Board. 12/21 - Wally made counter offer. Steven to weigh in. 12/28 - Steven & Bill to sit down with PAC. 1/4, 1/11, 1/18, 1/25 - Lease agreed upon. Will be signed by PAC and come to business meeting. 2/1 - Waiting to hear back from Steven. 2/8, 2/15, 2/22 - Will be presented at PAC's next board meeting March 24th. 3/29 - PAC board met and will consider lease. 4/5 - Bill will meet with Wally 4/12 - Bill excused 4/19 - Bill left message and emailed Wally. 4/26 - Bill spoke to Wally. Agreement reached with lease schedule. 5/2 - Lease out for signature
12/23/2020	Financial Snapshot	X	X	X	1/4 - All departments within 25% for first quarter. Feb 1 Next update. 2/1 - Spending and Revenues on track. Next update March 1. 3/1 - On track with 40% spending. April 5 next update. 4/5 - On track with less than 51% spending. 1st week of May, quarterly report presentation. 5/3 - Overall at 43% spent at 52% in the yr. Suspend reports until after budget.