



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

April 26, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Approve Meeting Minutes (Action)

1. 04/12/2022 Business Meeting Minutes
2. 04/13/2022 Justice Center Expansion Minutes
3. 04/14/2022 Signing / PUD21-0003 / Gozzer Ranch Golf and Lake Club / Community Development Minutes
4. 04/14/2022 Human Resources: Personnel Changes Minutes
5. 04/18/2022 Idaho Office of Emergency Management Minutes
6. 04/19/2022 Business Meeting Minutes

F. Approve Consent Calendar (Action)

7. Human Resources PAF/SCF Report for FY22 PP09 Week 2

8. BOCC Signatures for Indigent Cases: 4/14/2022 to 4/20/2022
9. Permit for Bus Stop / Post Falls Highway District / Transit / Resource Management Office

G. Approve Payables List (Action)

10. Payables List for April 18-22, 2022

H. Business

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| 11. Bid-Award / Bid Award-FAA/AIP No. 3-16-0010-054-2022 Runway Lighting Improvements - Phase 1/Colvico Inc. / Airport (Action) | Steven Kjergaard |
| 12. Bid-Award / Notice of Award / Fuel Purchasing / Coleman Fuel / Resource Management Office (Action) | Kim Riley or Jody Bieze |
| 13. Fourth Amendment to Consultant Agreement / Great West Engineering / Solid Waste (Action) | John Phillips |
| 14. Board Approval Request: Notice to Proceed / Stewart Contracting / Fairgrounds RV Park Phase IV / May 2, 2022 / Resource Management Office (Action) | Alexcia Jordan or Kim Riley |
| 15. Board Approval Request: Application for Proposal (Funding) Transportation Services Area Agency On Aging of North Idaho / Resource Management Office (Action) | Kim Riley |
| 16. Fuel Services Agreement / Coleman Oil / Resource Management Office (Action) | Kimberli Riley |
| 17. Law Enforcement Services / Dalton Gardens / City of Dalton Gardens / Sheriff/Patrol (Action) | Brett Nelson |
| 18. Board Approval Request: Kootenai County Updated Sworn Officer Matrix Effective April 24, 2022 / Human Resources (Action) | Sylvia Proud |
| 19. Board Approval Request: Approval of mid-year employee increases for Detention Deputies and Emergency Communications Officers effective 4-24-22 based on FY22 Wage Study / Human Resources (Action) | Sylvia Proud |
| 20. Financial/Budget: Purchase Approval/2022 RAM 3500 PICKUP / Parks & Waterways (Action) | Nick Snyder |
| 21. West Order Form/Kootenai County Upband Agreement / Thomson Reuters / Prosecuting Attorney/Civil (Action) | Pat Braden |
| 22. Financial/Budget: Board Signature on PO's for 5 Vehicles / Adult Misdemeanor Probation (Action) | Keith Hutcheson,
Director |

23. Advisory Board - Appointment / Don Walters / Historic Preservation Commission - Term Expires 12-31-2023 / BOCC (Action) Jonathan Gillham
24. Resolution 2022-32 / Surplus Equipment - Asset Deletion / Dist Court Clerk/Judicial (Action) Marissa Garza/Kally Young
25. Resolution 2022-33 / Adoption of Kootenai County Policies and Procedures for Federally Funded Procurements / Resource Management Office (Action) Jody Bieze
26. Status Update Pending (Discussion)

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

April 26, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp. 11/9 - No update. 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19. 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion. 11/30 - Amendment signed and designs expected in February. 1/11 - LCA to meet with stakeholders in Jan, then the BOCC. 1/25 - Stakeholder meeting Jan 27. 2/1 - LCA meeting with the BOCC Feb 18. 2/22 - LCA working on elevations, BOCC working on funding after ARPA March. 3/22 - LCA presenting elevations April 13. ARPA presenting by first week April. 4/19 - RFQ publish date May 3rd, response date May 24th
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates. 10/19 - No Update. 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners. 11/2 - Survey update complete. Will have lease ready soon. 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal. 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation. 11/23 - Steven sent lease to PAC. 11/30 - No update. 12/7 - Deadline given. 12/14 - Wally will bring to the PAC Board. 12/21 - Wally made counter offer. Steven to weigh in. 12/28 - Steven & Bill to sit down with PAC. 1/4, 1/11, 1/18, 1/25 - Lease agreed upon. Will be signed by PAC and come to business meeting. 2/1 - Waiting to hear back from Steven. 2/8, 2/15, 2/22 - Will be presented at PAC's next board meeting March 24th. 3/29 - PAC board met and will consider lease. 4/5 - Bill will meet with Wally 4/12 - Bill excused 4/19 - Bill left message and emailed Wally
12/23/2020	Financial Snapshot	X	X	X	1/4 - All departments within 25% for first quarter. Feb 1 Next update. 2/1 - Spending and Revenues on track. Next update March 1. 3/1 - On track with 40% spending. April 5 next update. 4/5 - On track with less than 51% spending. 1st week of May, quarterly report presentation