



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Special Meeting Agenda

Human Resources: Personnel Changes

March 25, 2021

11:00 a.m.

451 N. Government Way, Administration Building, Meeting Room 1A/B

- A. Call to Order
- B. Changes to the Agenda (Action)
- C. Business (Action)
 1. Reorganization Conversion of Two Positions – Airport
 - a. Executive Session pursuant to Idaho Code § 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. (Closed Session – Discussion)
 - b. Decisions/Direction (Open Meeting – Action)
 2. Request to Convert Customer Service Clerk II to Clerk III – Assessor
 3. Request for Higher Duty Pay for Interim Manager – Assessor
 - a. Executive Session pursuant to Idaho Code § 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent (Closed Session – Discussion)
 - b. Decisions/Direction (Open Meeting – Action)
 4. Request for Over Time Allowance – District Court
 5. Market Study on the Communications Services Administrator – Human Resources
 6. Request to Add Communication Services Administrator Position to Sworn Officer Matric and Hiring Salary – KCSO
 - a. Executive Session pursuant to Idaho Code § 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent (Closed Session – Discussion)
 - b. Decisions/Direction (Open Meeting – Action)

7. Request for Exception to Policy #120, Promotion – Community Development
 - a. Executive Session pursuant to Idaho Code § 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent (Closed Session – Discussion)
 - b. Decisions/Direction (Open Meeting – Action)
 8. Request for Part Time Planner II Position – Community Development
 - a. Executive Session pursuant to Idaho Code § 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent (Closed Session – Discussion)
 - b. Decisions/Direction (Open Meeting – Action)
 9. Request for Employee Bonuses – Office of Emergency Management
 - a. Executive Session pursuant to Idaho Code § 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent (Closed Session – Discussion)
 - b. Decisions/Direction (Open Meeting – Action)
 10. Exception to Policy 120 – Auditor
 - a. Executive Session pursuant to Idaho Code § 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent (Closed Session – Discussion)
 - b. Decisions/Direction (Open Meeting – Action)
 11. Request to Extend Temporary Custodian – BOCC
 12. Holiday Leave Policy 312 – Prosecuting Attorney Civil Division
 13. Initial Classification Results, Sr PC Network Specialist – Human Resources
 14. Request to Adopt New Grade for Sr PC Network Specialist – Human Resources
 15. Approval of Initial Classification Results KCSO/911 Systems Manager – Human Resources
 16. Coronavirus (COVID-19) Temporary Sick Leave Policy – Human Resources
- D. Public Comment (Discussion)
- E. Adjourn

To allow for proper social distancing and allowing public meetings to be conducted remotely.

- To watch via YouTube, go to <https://www.youtube.com/kootenaicountyidaho>
- To participate or listen via telephone dial (205) 825-9699
- Please be sure to keep your devices on mute to limit background noise.