



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### Agenda

#### **Business Meeting**

March 08, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**E. Approve Meeting Minutes (Action)**

1. 03/03/2022 Signing / MSF21-0008 / The Club at Rock Creek 3rd Addition / Community Development Minutes
2. 03/03/2022 Signing / APP21-0002 Meadowbrook West Road Association / Community Development Minutes
3. 03/22/2022 Business Meeting Minutes
4. 03/24/2022 Human Resources: Personnel Changes Minutes
5. 03/28/2022 Airport Minutes

**F. Approve Consent Calendar (Action)**

6. Assessor Adjustment to Tax-Valuation
7. Hayden Area Regional Sewer Board (HARSB) Payment Request

forms / Century West / AQUA / JUB / TML / PAC / NUCOR / Huber /  
NL Fire Dist / APSCO / STRATA

8. Kennel License Renewal / Duren / Sierra Kennels
9. Human Resources PAF/SCF Report for FY22 PP6 Week 1
10. BOCC Signatures for Indigent Cases: 02/24/2022 to 03/02/2022

**G. Approve Payables List (Action)**

11. Payables List for February 28-March 4, 2022

**H. Business**

- |  |                   |
|--|-------------------|
| 12. Bid-Opening Bid#2022-05 / Hydraulic Excavator Bid Opening / Solid Waste (Action)   | Angela Burgeson   |
| 13. Bid-Award Bid#2022-02 / Rural System Collection Bid Award / Solid Waste (Action)   | John Phillips     |
| 14. Renewal of MOU's- Kootenai Co and Marimn Health- needing Board signatures / Benewah Medical Center dba Marimn Health / 9 1 1 (Action)                  | Collin McRoy      |
| 15. Renewal of MOU's- Kootenai Co and Kootenai Co Coroner / Kootenai County Coroner / 9 1 1 (Action)   | Collin McRoy      |
| 16. Renewal of MOU's- Kootenai Co and Shoshone Ambulance Service District- needing Board signatures / Shoshone Ambulance Service District / 9 1 1 (Action) | Collin McRoy      |
| 17. Renewal of Regence BlueShield of Idaho contract for 2022 / Regence BlueShield of Idaho / Human Resources (Action)                                      | Dorothy Cross     |
| 18. Advisory Board - Ratify Appointment / David Atkins / Community Guardians - Term Ending 12/31/2022 / BOCC (Action)                                      | Jonathan Gillham  |
| 19. Resolution 2022-21 / Classify Records - Board of Community Guardian / BOCC (Action)  | David Levine      |
| 20. Resolution 2022-22 / Destroy Records - Board of Community Guardian / BOCC (Action)   | David Levine      |
| 21. Resolution 2022 - 23 / Surplus Property/Asset Deletion / GIS / Information Technology (Action)   | Dave Christianson |
| 22. Resolution 2022 - 24 / Surplus Property / Asset Deletion / Information Technology (Action)   | Grant Kinsey      |

23. Financial/Budget: Approve Aquifer Protection District Master Plan Funding Request / BOCC (Action)

Necia Maiani

24. Fund Balance Assigned and Unassigned Balances (Discussion)

25. Status Update Pending (Discussion)

**I. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue.

**J. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

**March 8, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p>
12/10/2019	PAC Airport Lease			X	<p>10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates.</p> <p>10/19 - No Update.</p> <p>10/26 - Lease completed. Steven to present lease to PAC, copy commissioners.</p> <p>11/2 - Survey update complete. Will have lease ready soon.</p> <p>11/9 - Chris met with Wally. He will meet w/Steven for counter proposal.</p> <p>11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation.</p> <p>11/23 - Steven sent lease to PAC.</p> <p>11/30 - No update.</p> <p>12/7 - Deadline given.</p> <p>12/14 - Wally will bring to the PAC Board.</p> <p>12/21 - Wally made counter offer. Steven to weigh in.</p> <p>12/28 - Steven &amp; Bill to sit down with PAC.</p> <p>1/4, 1/11, 1/18, 1/25 - Lease agreed upon. Will be signed by PAC and come to business meeting.</p> <p>2/1 - Waiting to hear back from Steven.</p> <p>2/8, 2/15, 2/22 - Will be presented at PAC's next board meeting March 24th.</p>
9/7/2021	Skeet & Gun Club				<p>9/14 - Request for long term lease. Waiting on land appraisal.</p> <p>9/21 - Skeet club to present lease to BOCC to start negotiations. Still waiting on appraisal.</p> <p>10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates.</p> <p>10/12 - Appraisal expected by week of Oct 18.</p> <p>10/19 - Later this week for proposal.</p> <p>10/26 - Waiting for Appraisal.</p> <p>11/2 - Bill to follow up with Tribe for alternate location.</p> <p>11/16 - 75% done with appraisal.</p> <p>11/23 - No word from Tribe. Steven on vacation.</p> <p>11/30 - Still waiting for appraisal. Other lots came back at \$2.95 a square foot.</p> <p>12/7, 14, 21, 28 &amp; 1/4- Waiting for appraisal.</p> <p>1/11 - Will revisit proposed lease rates based on appraisal Jan 25.</p> <p>1/25 - Steven to meet w/ skeet club to present some numbers.</p> <p>2/1 - Steven is still waiting to hear from them.</p> <p>2/8, 2/15, 2/22 - Current lease ends April 2023</p>

**March 8, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
8/24/2021	North Lot Land Sale		X		8/24 - Greg to get price estimate & BOCC to approach owners of adjacent lots. 8/31 - Chris had conversation with Widmyer & told him \$3.50-7 per square foot. Waiting for a response. Will build fence if Conservatory doesn't purchase. 12/28 & 1/4 - Letter sent, waiting for response. 1/18 - Leslie will consult with legal on next steps. 1/25 - Sending letter to property owners. 2/1 - Letter received from property owners with an offer to adjust the lot line. Will address on Feb 8. 2/8 - Offer will be on business meeting Feb 15 2/15 - Approved. Will work on lot line adjustment and deed correction to be ratified when finished. 3/1 - At legal for deed
12/23/2020	Financial Snapshot	X	X	X	1/4 - All departments within 25% for first quarter. Feb 1 Next update. 2/1 - Spending and Revenues on track. Next update March 1. 3/1 - On track with 40% spending