



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

March 01, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Approve Meeting Minutes (Action)

1. 02/24/2022 Community Development Update Minutes
2. 02/15/2022 Business Meeting Minutes
3. 02/16/2022 Elected Officials Minutes
4. 02/16/2022 Public Defense Commission Minutes
5. 02/18/2022 Kootenai County Court Facility Expansion Minutes

F. Approve Consent Calendar (Action)

6. BOCC Signatures for Indigent Cases: 02/17/2022 - 02/23/2022
7. Assessor Cancel Occupancy Billing - Tax Charge Correction

8. Assessor Allow Homeowner Exemption
9. Human Resources PAF/SCF Report for FY22 PP05 Week 2

G. Approve Payables List (Action)

10. Payables List for February 21-25, 2022

H. Business

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| 11. Scope of Work and Contract / Impact Fee Analysis / Capital Improvement Plan Development / Galena Consulting / BOCC (Action) | Bill Brooks |
| 12. Proclamation: TeleCommunicator's Week / 9 1 1 (Action) | Lt Ryan Higgins |
| 13. Advisory Board - Application / David Atkins / Community Guardians - Term Ending 12/31/2022 / BOCC (Action) | Jonathan Gillham |
| 14. Advisory Board - Appointment / Suzanne Scheidt / Aquifer Protection District - Term Expires 12-31-2022 / BOCC (Action) | Jonathan Gillham |
| 15. Contract for Services between Robobem PREA Auditing LLC and District I Juvenile Detention / Robobem PREA Auditing LLC / Palmquist / Juvenile Detention (Action) | JT Taylor |
| 16. Program Agreement and MOA / US Customs and Border Protection / CDA Jet Center LLC / Airport (Action) | Steven Kjergaard |
| 17. Financial/Budget: Transfer of K9 Insurance Reimbursement to K9 Donation Account / Sheriff/Patrol (Action) | Stuart Miller |
| 18. Grant Agreement / Agreement between Idaho Department of Parks and Recreation and KC Recreational Boating Safety Program Idaho Department of Parks and Recreation (IDPR) \$112,712 / Cash Match Vessel Account \$56,356 / Resource Management Office (Action) | Ryan Miller |
| 19. Ratify Contract for District Court to use Eagles property for Jury selection. First session March 1st 2022 / Hayden Eagles / Bailiffs & Security (Action) | Pete Barnes/Karlene Behringer |
| 20. Status Update Pending Items (Discussion) | Board of Commissioners |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

March 1, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p>
12/10/2019	PAC Airport Lease			X	<p>10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates.</p> <p>10/19 - No Update.</p> <p>10/26 - Lease completed. Steven to present lease to PAC, copy commissioners.</p> <p>11/2 - Survey update complete. Will have lease ready soon.</p> <p>11/9 - Chris met with Wally. He will meet w/Steven for counter proposal.</p> <p>11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation.</p> <p>11/23 - Steven sent lease to PAC.</p> <p>11/30 - No update.</p> <p>12/7 - Deadline given.</p> <p>12/14 - Wally will bring to the PAC Board.</p> <p>12/21 - Wally made counter offer. Steven to weigh in.</p> <p>12/28 - Steven & Bill to sit down with PAC.</p> <p>1/4, 1/11, 1/18, 1/25 - Lease agreed upon. Will be signed by PAC and come to business meeting.</p> <p>2/1 - Waiting to hear back from Steven.</p> <p>2/8, 2/15, 2/22 - Will be presented at PAC's next board meeting March 24th.</p>
9/7/2021	Skeet & Gun Club				<p>9/14 - Request for long term lease. Waiting on land appraisal.</p> <p>9/21 - Skeet club to present lease to BOCC to start negotiations. Still waiting on appraisal.</p> <p>10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates.</p> <p>10/12 - Appraisal expected by week of Oct 18.</p> <p>10/19 - Later this week for proposal.</p> <p>10/26 - Waiting for Appraisal.</p> <p>11/2 - Bill to follow up with Tribe for alternate location.</p> <p>11/16 - 75% done with appraisal.</p> <p>11/23 - No word from Tribe. Steven on vacation.</p> <p>11/30 - Still waiting for appraisal. Other lots came back at \$2.95 a square foot.</p> <p>12/7, 14, 21, 28 & 1/4- Waiting for appraisal.</p> <p>1/11 - Will revisit proposed lease rates based on appraisal Jan 25.</p> <p>1/25 - Steven to meet w/ skeet club to present some numbers.</p> <p>2/1 - Steven is still waiting to hear from them.</p> <p>2/8, 2/15, 2/22 - Current lease ends April 2023</p>

March 1, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
5/24/2021	Impact Fee Analysis			X	5/24 - Bill to work on this week. 6/21, 7/6, 7/20 - No Updates. 7/26 - Bill working with David Callahan on a resolution. 8/3 - Delayed due to people on vacation. 8/10 - Bill Gave Boise example. 8/24 - Put on hold for 2 months. Bill will contact Galena Group out of Boise. 10/5, 19 - Towards end of October. 10/26 - Bill called Galena Group. Out of Office until next week. 11/2 - Next week. 11/9 - Bill will schedule meeting with Anne Westcott to make presentation. Gave info to Chris and Leslie. 11/16 - Will schedule a meeting with Anne Westcott. 11/23 - Wescott was available to meet second week in December, Bill told her to wait until early January. 11/30 - Second week of January. 12/7 - Anne Wescott coming here Dec 15. 12/21, 28 - Bill waiting for response to his questions. 1/4 - Contract ready for review and signature. 1/11 & 18 - Contract with legal. 1/25 - A couple minors changes to the contract needed. Should be on Feb 1 business meeting agenda. 2/1 - Will be on Feb 8 business meeting agenda. 2/8 - Contract missing Parks. Bill will contact Anne Westcott. 2/15 - Contract fixed. Will be on March 1 business meeting after meeting with Galena at 10am.
8/24/2021	North Lot Land Sale		X		8/24 - Greg to get price estimate& BOCC to approach owners of adjacent lots. 8/31 - Chris had conversation with Widmyer & told him \$3.50-7 per square foot. Waiting for a response. Will build fence if Conservatory doesn't purchase. 12/28 & 1/4 - Letter sent, waiting for response. 1/18 - Leslie will consult with legal on next steps. 1/25 - Sending letter to property owners. 2/1 - Letter received from property owners with an offer to adjust the lot line. Will address on Feb 8. 2/8 - Offer will be on business meeting Feb 15 2/15 - Approved. Will work on lot line adjustment and deed correction to be ratified when finished.
12/23/2020	Financial Snapshot	X	X	X	1/4 - All departments within 25% for first quarter. Feb 1 Next update. 2/1 - Spending and Revenues on track. Next update March 1.
11/9/2021	ARPA Statement	X			Requests for Kootenai County ARPA funding are now undergoing evaluation. If you have any questions or comments about the American Rescue Plan Act or Kootenai County's evaluation process, please direct them to the ARPA@kcgov.us email address. March 1, 2022 deadline for submissions.