



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

February 28, 2023

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

- A. Call to Order**
- B. Moment of Silence**
- C. Pledge of Allegiance**
- D. Changes to the Agenda (Action)**
Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.
- E. Approve Meeting Minutes (Action)**
 - 1. 02/08/2023 Requests for Cancellation of Taxes Minutes
 - 2. 02/10/2023 Advisory Board Interview Minutes
 - 3. 02/14/2023 Commissioners' Status Update Minutes
 - 4. 02/14/2023 Business Meeting Minutes
 - 5. 02/16/2023 Human Resources Minutes
 - 6. 02/17/2023 Executive Session 74-206(1)(a) Minutes
- F. Approve Consent Calendar (Action)**
 - 7. Resolution 2023-23 / Adjust Taxes / Valuation / Van Buskirk / AIN 115935

8. Resolution 2023-24 Adjust Taxes to Reflect Circuit Breaker / Burchett / AIN 196257
9. Resolution 2023-24 / Adjust Taxes to Reflect Circuit Breaker / Burchett / AIN 196257
10. Resolution 2023-25 / Adjust Taxes to Reflect PTR Credit / Pennington / AIN 110996
11. Resolution 2023-26 / Adjust Taxes to Reflect 2022 Casualty Loss / Fire Damage / Nelson / AIN 105455
12. Resolution 2023-27 / Adjust Taxes to Reflect 2022 Casualty Loss / Baugher / AIN 130772
13. Resolution 2023-28 / Adjust Taxes to Reflect 2021 & 2022 Casualty Loss / Malone / AIN 144364
14. Resolution 2023-29 / Adjust Taxes to Reflect 2021 & 2022 Casualty Loss / AIN 144364
15. Kennel License Renewal / Tails Inn
16. Human Resources PAF/SCF Report for 2023 PP5 Week 2
17. BOCC Signatures for Indigent Cases: 2/16/2023 - 2/22/2023

G. Approve Payables List (Action)

18. Payables List for February 20-24, 2023

H. Business

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| 19. Bid-Opening / FAA AIP Project 3-16-0010-05X-2023 Rehab Runway 6/24 and Construct Taxiway B4 / Airport (Action) | Kim Stevenson |
| 20. Bid-Award Bid#18WFM-06 / Fernan Natural Area Hazard Fuel Treatment Veterans Centennial Park / Resource Management Office (Action) | Jody Bieze |
| 21. Bid-Award Bid#18WFM-07 / Fernan Natural Area Hazard Fuel Treatment Gifted View Davidson / Resource Management Office (Action) | Jody Bieze |
| 22. Proclamation: Kootenai County Fair Housing Month / ICDBG Panhandle Village Water System Improvements Phase 2 Project / Resource Management Office (Action) | Dorian Komberec |

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| 23. Board Approval Request: Contract Change Order Number 1-TML Construction Inc-SRE Building Trench Drain Modification / Airport (Action) | Corrie Esvelt-Siefford |
| 24. Contract Approval for SIMs Meeting / Kootenai County Fairgrounds / Specialty Court (Action) | Karlene Behringer |
| 25. Grant Application / SFY24 Substance Abuse Block Grant (SABG) / Idaho Office of Drug Policy (ODP) \$7,893.00 / No Match Requirement / Juvenile Diversion (Action) | Douglas Hall |
| 26. Grant Agreement / Recreational Boating Safety (RBS) / Idaho Department of Parks and Recreation (IDPR) \$169,738.00 / Cash Match Vessel Fund \$84,869.00 / Sheriff - Rec Safety (Action) | Ryan Miller or Stephanie Drobny |
| 27. 2023 USDA Forest Service and KCSO Operating and financial plan / USDA Forest Service / Sheriff/Patrol (Action) | Captain Kevin Smart |
| 28. Board Approval Request: Suspension from Spokane County and Formation of Kootenai County Air Support Relocating Funds / Sheriff/Patrol (Action) | Lieutenant Mark Ellis, Sheriff Robert B. Norris |
| 29. MOU for Air Support Unit / Kootenai County Regional Air Support Unit / Sheriff/Patrol (Action) | Lieutenant Mark Ellis, Sheriff Robert B. Norris |
| 30. Board Approval Request: Use of Asset Forfeiture Account Funds for Spotlight and Camera / Sheriff/Patrol (Action) | Lieutenant Mark Ellis, Sheriff Robert B. Norris |
| 31. Redundant Internet Connection / FatBeam / Information Technology (Action) | Grant Kinsey |
| 32. Kootenai Electric Facility Fiber Connection / FatBeam / Information Technology (Action) | Grant Kinsey |
| 33. H&H Printer Maintenance Agreements / H&H Document Management Systems / Information Technology (Action) | Grant Kinsey |
| 34. MOU Renewal for Emergency Use of Fairgrounds / Kootenai County / Kootenai County Fair Board / Office of Emergency Mgmt (Action) | Sarah Long |
| 35. Board Approval Request: Pursuant to Policy 930/ Purchase of Absentee Ballot Envelopes and Secrecy Sleeves/ K&H Integrated Print Solutions / Elections (Action) | Asa Gray |
| 36. Advisory Board - Appointment / Cody Christian / Historic Preservation Commission - Term Expires December 31, 2025 / BOCC (Action) | Jonathan Gillham |

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| 37. Resolution 2023-30 / Fighting Creek Landfill Right-of-Way Exchange / Solid Waste (Action) | John Phillips |
| 38. Resolution 2023-31 / Purchase of Goods and Services on Open Market / Solid Waste (Action) | John Phillips |
| 39. Janitorial Request for Proposal (Action) | Leslie Duncan |
| 40. Status Update Pending (Discussion) | Leslie Duncan |
| 41. Executive Session - BOCC | |
| a. Executive Session pursuant to Idaho Code §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. - BOCC Division (Closed Session - Discussion) | |
| b. Decisions / Direction (Open Meeting - Action) | |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

February 28, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion		X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p> <p>3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.</p> <p>4/19 - RFQ publish date May 3rd, response date May 24th.</p> <p>4/26 - RFQ is with legal. Will be sent to BOCC before publish.</p> <p>5/3 - RFQ published. Bids due May 24th</p> <p>5/24 - RFQ deadline extended to June 7th</p> <p>6/7 - Two RFQs received. Scoring process in the next two weeks.</p> <p>6/14 - Waiting for responsive determination from legal then scoring will start.</p>
					<p>6/21 - Both bids responsive. Scoring this week, then interviews week of July 11.</p> <p>6/28 - Interviews for July 14th, then finalize scoring.</p> <p>7/12 - Interviews set for July.</p> <p>7/19 - Interviews were moved to August 1.</p> <p>8/2 - Interviews were held August 1. Scoring will be done Aug 4 or Aug 8.</p> <p>8/9 - Bouten chosen as CM/GC. Next step, meet with Cory Trapp & Bouten to document scope of work.</p> <p>8/16 - Scope of work discussed. Choose Commissioner for</p>
					<p>8/23 - Bring forward agreement - Choose Commissioner for negotiations</p>
					<p>8/30 - Duncan chosen to negotiate with Bouten</p>
					<p>9/6 - Legal reviewing standard contract then negotiations will start.</p>
					<p>9/27 - Negotiations scheduled for October 3rd.</p>

February 28, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion (cont.)		X	X	10/4 - Bring updated cost estimate before the BOCC as legal continues with contract.
					10/18 - Update from Cory Trapp and Ken Gallegos on meeting with City of CdA.
					11/1 - Contracts are close to review. 12/6 - Bouten ready for negotiations this week or next. 12/13 - Negotiation complete, contract next business meeting. 12/20 - Contract signed. Bouten will work to bring costs down on total project. 12/27 - LCA updated contract approved by BOCC. 1/3 - Bouten kick off meeting being scheduled. 1/10 - Meeting scheduled for Jan 25th. 1/24 - Meeting tomorrow for initial kickoff. 2/7 - Bouten Construction will work with LCA then present to the BOCC.
5/24/2021	Impact Fees			X	12/6 - Bill will reach out to Mayors. Public hearing to be scheduled. 12/13 - Bill will reach out to Mayors this week. 12/20 - Bill spoke to Anne Westcott regarding contacting Mayors. 12/27 - Bill will contact Mayors after the holidays. 1/3 - No one contacted. 1/10 - Bill will make contact with Mayors by the end of February. 2/7 - Nothing to report.