



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

February 15, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Pledge of Allegiance

C. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

D. Approve Meeting Minutes (Action)

1. 01/27/2022 Community Development Update Minutes
2. 02/01/2022 Solid Waste Minutes
3. 02/08/2022 Request for Debt Forgiveness 2016-10 Minutes
4. 02/10/2022 MSP21-0006 / Dolan's Deal 2nd Addition / Community Development Minutes

E. Approve Consent Calendar (Action)

5. Treasurer Claims for Surplus Cash from 808 Trust Fund
6. Treasurer's Monthly Report For November 2021
7. Treasurer's Settlements and Statements Report For November 2021
8. Treasurer's Monthly Report For December 2021

9. Treasurer's Settlements and Statements Report For December 2021
10. Treasurer's Settlements and Statements Report For January 2022
11. Approve / Transfer of K9 Insurance Reimbursement to K9 Donation Account / KCSO
12. Hayden Area Regional Sewer Board (HARSB) Infra Pipe Solutions
13. Kennel License Renewal / Toohey / Ballew / Tails Inn, LLC
14. Kennel License Renewal / Peterson / B & C Kennel
15. BOCC Signatures for Indigent Cases: 02/03/2022 - 02/09/2022
16. Assessor Allow Homeowner Exemption
17. Assessor Adjustment to Tax/Valuation
18. Human Resources PAF/SCF Report for FY23 PP04 Week 2
19. Human Resources PAF/SCF Report for FY23 PP04 Week 2

F. Approve Payables List (Action)

20. Payables List for February 7-11, 2022

G. Business

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| 21. Addendum No 1 Intermax Networks Tower and Ground Lease / Newmax LLC. dba Intermax Networks / 9 1 1 (Action) | Collin McRoy |
| 22. Professional Services Agreement Cougar Gulch Reconnaissance Survey 2021 Development of Comprehensive Historic Context / Boswell / Resource Management Office (Action) | Jody Bieze |
| 23. Site Disturbance Plan Review Contract renewal / Welch Comer & Associates / Community Development (Action) | Ben Tarbutton |
| 24. Termination of Ground Lease AAL-2020-650 due to sale of hangar / 208 Aviation, LLC / Airport (Action) | Steven Kjergaard |
| 25. Ground Lease AAL-2022-100 Hangar purchase / GCM Hanger, LLC / Airport (Action) | Steven Kjergaard |
| 26. Lease Addendum Addendum A to Lease AAL-2016-500 to allow commercial aeronautical use of hangar / EZSkies Air Service, LLC / Airport (Action) | Steven Kjergaard |

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|---|------------------|
| 27. Consent to Sublease Consent to Sublease AAL-2016-500 to Hans Dyroy, Action Flying Service / EZSkies Air Service, LLC / Airport (Action) | Steven Kjergaard |
| 28. Contract Approval / Manatron-Aumentum Tech / Treasurer (Action) | Jill Smith |
| 29. Advisory Board - Appointment / Kevin Kirking / North Idaho Fair - Alternate - Amended Term to Expire on 1/19/2026 / BOCC (Action) | Jonathan Gillham |
| 30. Advisory Board - Appointment / Christina Petit / North Idaho Fair - Alternate - Amended Term to Expire on 1/19/2026 / BOCC (Action) | Jonathan Gillham |
| 31. Scope of Work and Contract / Impact Fee Analysis / Capital Improvement Plan Development / Galena Consulting / BOCC (Action) | Bill Brooks |
| 32. Resolution 2022-16 / Classify Records / Sheriff (Action) | Dan Mattos |
| 33. Resolution 2022-17 / Destroy Documents / Sheriff (Action) | Dan Mattos |
| 34. Resolution 2022-18 / Approval of Precinct Boundaries pursuant to Idaho Code 34-301 / Elections (Action) | Asa Gray |
| 35. BOCC Department Budget Meetings (Discussion) | Leighanna Keiser |
| 36. Board Approval: Consider Offer for lot line adjustment 214 W Foster Ave / BOCC (Action) | Duncan |
| 37. Status Update Pending / Board of Commissioners (Discussion) | |

H. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

I. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

February 15, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp. 11/9 - No update. 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19. 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion. 11/30 - Amendment signed and designs expected in February. 1/11 - LCA to meet with stakeholders in Jan, then the BOCC. 1/25 - Stakeholder meeting Jan 27. 2/1 - LCA meeting with the BOCC Feb 18.
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates. 10/19 - No Update. 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners. 11/2 - Survey update complete. Will have lease ready soon. 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal. 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation. 11/23 - Steven sent lease to PAC. 11/30 - No update. 12/7 - Deadline given. 12/14 - Wally will bring to the PAC Board. 12/21 - Wally made counter offer. Steven to weigh in. 12/28 - Steven & Bill to sit down with PAC. 1/4 & 11 & 18 & 25- Lease agreed upon. Will be signed by PAC and come to business meeting. 2/1 - Waiting to hear back from Steven. 2/8 - Will be presented at PAC's next board meeting
9/7/2021	Skeet & Gun Club				9/14 - Request for long term lease. Waiting on land appraisal. 9/21 - Skeet club to present lease to BOCC to start negotiations. Still waiting on appraisal. 10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates. 10/12 - Appraisal expected by week of Oct 18. 10/19 - Later this week for proposal. 10/26 - Waiting for Appraisal. 11/2 - Bill to follow up with Tribe for alternate location. 11/16 - 75% done with appraisal. 11/23 - No word from Tribe. Steven on vacation. 11/30 - Still waiting for appraisal. Other lots came back at \$2.95 a square foot. 12/7 & 14 & 21 & 28 & 1/4- Waiting for appraisal. 1/11 - Will revisit proposed lease rates based on appraisal Jan 25. 1/25 - Steven to meet w/ skeet club to present some numbers. 2/1 - Steven is still waiting to hear from them. 2/8- Current lease ends April 2023
12/23/2020	Financial Snapshot	X	X	X	1/4 - All departments within 25% for first quarter. Feb 1 Next update. 2/1 - Spending and Revenues on track. Next update March 1.

February 15, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
5/24/2021	Impact Fee Analysis			X	5/24 - Bill to work on this week. 6/21, 7/6, 7/20 - No Updates. 7/26 - Bill working with David Callahan on a resolution. 8/3 - Delayed due to people on vacation. 8/10 - Bill Gave Boise example. 8/24 - Put on hold for 2 months. Bill will contact Galena Group out of Boise. 10/5 - Towards end of October. 10/19 - Later this week. 10/26 - Bill called Galena Group. Out of Office until next week. 11/2 - Next week. 11/9 - Bill will schedule meeting with Anne Westcott to make presentation. Gave info to Chris and Leslie. 11/16 - Will schedule a meeting with Anne Westcott. 11/23 - Wescott was available to meet second week in December, Bill told her to wait until early January. 11/30 - Second week of January. 12/7 - Anne Wescott coming here Dec 15. 12/21 - Bill waiting for response to his questions. 12/28 - Waiting for response. 1/4 - Contract ready for review and signature. 1/11 & 18 - Contract with legal. 1/25 - A couple minors changes to the contract needed. Should be on Feb 1 business meeting agenda. 2/1 - Will be on Feb 8 business meeting agenda. 2/8 - Contract missing Parks. Bill will contact Anne Westcott
8/24/2021	North Lot Land Sale		X		8/24 - Greg to get price estimate & BOCC to approach owners of adjacent lots. 8/31 - Chris had conversation with Widmyer & told him \$3.50-7 per square foot. Waiting for a response. Will build fence if Conservatory doesn't purchase. 12/28&1/4 - Letter sent, waiting for response. 1/18 - Leslie will consult with legal on next steps. 1/25 - Sending letter to property owners. 2/1 - Letter received from property owners with an offer to adjust the lot line. Will address on Feb 8. 2/8 - Offer will be on business meeting Feb 15
11/9/2021	ARPA Statement	X			Requests for Kootenai County ARPA funding are now undergoing evaluation. If you have any questions or comments about the American Rescue Plan Act or Kootenai County's evaluation process, please direct them to the ARPA@kcgov.us email address. March 1, 2022 deadline for submissions.