



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### Agenda

#### **Business Meeting**

January 25, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

- A. Call to Order
- B. Pledge of Allegiance
- C. Changes to the Agenda (Action)  
Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.
- D. Approve Meeting Minutes (Action)
  - 1. 01/06/2022 Advisory Board Interview Glader 3 pm Minutes
  - 2. 01/06/2022 Advisory Board Interview Yankoff 2 pm Minutes
  - 3. 01/06/2022 Advisory Board Interview Gertson 11 am Minutes
  - 4. 01/11/2022 Business Meeting Minutes
  - 5. 01/13/2022 Community Development Update Minutes
  - 6. 01/13/2022 Signing CUP21-0003/American Universal Storage Minutes
- E. Approve Consent Calendar (Action)
  - 7. Resolution 2022-03 Adjust Taxes to Reflect Circuit Breaker AIN 183377 Foxx
  - 8. Resolution 2022-05 Adjust Taxes to Reflect Circuit Breaker AIN 314610 Seick-Adair

9. Assessor Valuation Amendment Exemption 1
10. Assessor Valuation Amendment Exemption 2
11. Assessor Valuation Amendment 3
12. Human Resources PAF/SCF Report for PP03 FY22 Week 1
13. BOCC Signatures for Indigent Cases: 01/13/2022 - 01/19/2022

F. Approve Payables List (Action)

14. Payables List for January 17-21, 2022

G. Business

- |   |                         |
|---|-------------------------|
| 15. Bid-Opening Bid#2022-01 / Solid Waste Farm Landfill Operations Building / Solid Waste (Action)  | JP Phillips             |
| 16. Law Enforcement Protection Contract / City of Coeur d' Alene / Sheriff (Action)   | Undersheriff Dan Mattos |
| 17. Memorandum of Agreement / Kootenai County Fairboard / Sheriff (Action)  | Will Klinkefus          |
| 18. Renewal contract with Delta Dental for 2022 with change in eligibility only (to 1st of month after hire) / Delta Dental / Human Resources (Action)  | Dorothy Cross           |
| 19. Willamette Contract addendum for 2022 year, no rate increase / Willamette Dental / Human Resources (Action)   | Dorothy Cross           |
| 20. FY23 Waterways Improvement Fund (WIF) Grant Application Sheriff Marine Truck Replacement Grant Application / Idaho Department of Parks and Recreation (IDPR) \$40,000 / Cash Match Vessel Funds \$20,000 / Resource Management Office (Action)            | Jody Bieze              |
| 21. FY23 Waterways Improvement Fund (WIF) Grant Application Sheriff Marine Division Sonar Boat Re-Power Grant Application / Idaho Department of Parks and Recreation (IDPR) \$42,669 / Cash Match Vessel Funds \$42,669 / Resource Management Office (Action) | Jody Bieze              |
| 22. FY23 Hazard Fuel Reduction Fire Grant Canfield Mountain Natural Area/Veterans Centennial Park/Best Hill Grant Application / Idaho Department of Lands (IDL) \$240,000 / No Match Requirement / Resource Management Office (Action)                        | Jody Bieze              |
| 23. Advisory Board: To discuss remaining openings on Advisory Boards and existing applicants. / BOCC (Action)   | Duncan                  |

24. FAA Grant Application-Construct Snow Removal Equipment (SRE) Building Grant Application / Federal Aviation Administration (FAA) \$2,937,000 / Cash Match \$220,275 / Airport (Action) Steven Kjergaard
25. Resolution 2022-10 / Designate Polling Places per I.C. 34-302 and Approve Ballot Order per I.C. 34-902 for March 8, 2022 School Election / Elections (Action) Asa Gray
26. Correspondence - Board Approval: National Transit Database (NTD) CEO Certification for Reporting Purposes / Resource Management Office (Action) Jody Bieze
27. Appoint Hutcheson / Snyder / Manley / Nelson/Maxwell / Trueblood / Steiner/ Merrifield / Fleet Management Task Force / Board of Commissioners (Action)
28. Galena Consulting Contract (Discussion) Bill Brooks
29. Status Update Pending/Board of Commissioners (Discussion)

H. Public Comment (Discussion)  
This section is reserved for citizens wishing to address the Board regarding a county related issue.

I. Adjourn

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

**Status Update Pending Items**

**January 25, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp 11/9 - No update 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion 11/30 - Amendment signed and designs expected in February 1/11 - LCA to meet with stakeholders in Jan, then the BOCC
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates 10/19 - No Update 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners 11/2 - Survey update complete. Will have lease ready soon 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation 11/23 - Steven sent lease to PAC 11/30 - No update 12/7 - Deadline given 12/14 - Wally will bring to the PAC Board 12/21 - Wally made counter offer. Steven to weigh in 12/28 - Steven & Bill to sit down with PAC 1/4 & 11 & 18- Lease agreed upon. Will be signed by PAC and come to business meeting
12/23/2020	Financial Snapshot	X	X	X	1/4 - All departments within 25% for first quarter 2/1 Next update

**Status Update Pending Items**

**January 25, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
5/24/2021	Impact Fee Analysis			X	5/24 - Bill to work on this week 6/21 - No update 7/6 - No update 7/20 - No update 7/26 - Bill working with David Callahan on a resolution 8/3 - Delayed due to people on vacation 8/10 - Bill Gave Boise example 8/24 - Put on hold for 2 months. Bill will contact Galena Group out of Boise 10/5 - Towards end of October 10/19 - Later this week 10/26 - Bill called Gamena Group. Out of Office until next week. 11/2 - Next week 11/9 - Bill will schedule meeting with Anne Westcott to make presentation. Gave info to Chris and Leslie 11/16 - Will schedule a meeting with Anne Westcott 11/23 - Wescott was available to meet second week in December, Bill told her to wait until early January 11/30 - Second week of January 12/7 - Anne Wescott coming here Dec 15 12/21 - Bill waiting for response to his questions 12/28 - Waiting for response 1/4 - Contract ready for review and signature 1/11 & 18 - Contract with legal
8/24/2021	North Lot land sale			X	8/24 - Greg to get price estimate & BOCC to approach owners of adjacent lots 8/31 - Chris had conversation with Widmyer & told him \$3.50-7 per square foot. Waiting for a response. Will build fence if Conservatory doesn't purchase 9/7 - Chris to follow up with Widmyer 9/21 - No response from Widmyer 10/5 - Leslie to reach out to second property owner. Greg to reach out to conservatory regarding fence placement 10/12 - Meeting Oct 18 10/19 - Counter Coming 10/26 - Update next week 11/2 - Seek legal opinion regarding past offers and timing 11/9 - No update 11/16 - Fence for limiting liability and snow removal. Meeting with legal regarding lot line adjustment 11/23 - Leslie left message with owner's father inquiring about counter proposal 11/30 - Nothing received 12/7 - Leslie to work with legal and send letter 12/14 - Working on letter 12/21 - Legal sending letter asking for contact 12/28&1/4 - Letter sent, waiting for response 1/18 - Leslie will consult with legal on next steps

**Status Update Pending Items**

**January 25, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
9/7/2021	Skeet & Gun Club				9/14 - Request for long term lease. Waiting on land appraisal 9/21 - Skeet club to present lease to BOCC to start negotiations. Still waiting on appraisal 10/5 - Steven (Oct 4th meeting) to provide draft lease options with graduated rates 10/12 - Appraisal expected by week of Oct 18 10/19 - Later this week for proposal 10/26 - Waiting for Appraisal 11/2 - Bill to follow up with Tribe for alternate location 11/16 - 75% done with appraisal 11/23 - No word from Tribe. Steven on vacation 11/30 - Still waiting for appraisal. Other lots came back at \$2.95 a square foot 12/7 & 14 & 21 & 28 & 1/4 - Waiting for appraisal 1/11 - Will revisit proposed lease rates based on appraisal Jan 25
11/9/2021	ARPA Statement	X			Requests for Kootenai County ARPA funding are now undergoing evaluation. If you have any questions or comments about the American Rescue Plan Act or Kootenai County's evaluation process, please direct them to the ARPA@kcgov.us email address.